

**Village of Martin
Regular Meeting
January 11, 2021**

The Martin Village Council met for its regular meeting on January 11, 2021 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Doezema, Kelsey, Dykstra, Martin, Deputy Clerk Brinkhuis. Absent: None Virtual: None

Approval of Minutes: Motion made by Member Kelsey and supported by Member Martin to approve the minutes of the regular meeting of December 14, 2020, as presented. Motion carried.

Recognition of Visitors: Visitors present were: Ryan Bouwman and Sara DeHaan. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Both Bouwman and DeHaan express an interest in being more involved with the Council and to possibly serve as Trustees.

Approval of Agenda: Member Doezema presented the agenda. Motion made by Member Kelsey and supported by Member Dykstra to approve the agenda with additions/as presented. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid. She answered questions regarding the amount of money available in some funds, specifically the vehicle fund. Motion made by Member Doezema and supported by Member Dykstra to approve the report for December 2020 as submitted. Motion carried.
2. **Payment of Bills:** The bills were reviewed by Clerk Doezema, highlighting the MI Deal membership, Mack's Fire Protection, Office Depot, and payments to City of Plainwell for bioxide and our agreement with them. Motion made by Member Dykstra and supported by Member Martin to pay the bills and any forthcoming utility bills. Motion carried.
3. **Budget Workshop:** The Council agreed to meet January 21 at 7 p.m. for the budget workshop.

Department Updates/Reports:

- 1. Public Safety:** Member Dykstra discussed the speed signs and continued indications that they are having a positive effect. He plans to request 2 more signs in the next budget. Dykstra also discussed the need for speed limit signs adjacent to the speed indicators, possibly smaller than the usual sign so they can be mounted on the same pole. Member Martin will order the speed limit signs. Member Doezema discussed resident concerns about the fire department personnel parking along the road facing oncoming traffic when they come to the hall to go to a fire. It can be a potential safety hazard when they come back to their vehicles after the fire, often in the dark. President Brinkhuis will discuss with the fire chief or the Township.
- 2. Public Works:** Member Martin reported on work done by DPW. They are now wearing the recently purchased high visibility apparel. Work accomplished has been the installation of the new drop box, unblocking the office drain, repair of a hydraulic cylinder in a vehicle, and acquiring fire scanner access. He has reached out concerning siren maintenance and is waiting on a call back. Member Martin discussed the DPW request to receive their paychecks on Friday, rather than Monday. Currently the two week pay period ends on Friday with checks processed on Monday. In order to fulfill their request, their checks will be processed and delivered the Friday after the end of the pay period, giving the Street Commissioner time to review and approve the timesheets. Clerk Doezema agreed to this arrangement. Member Martin presented information on the need for better internet in the DPW office, as well as installing a camera security system. Motion by Member Martin, supported by member Dykstra, to purchase the system and upgrade the internet service not to exceed \$1000. Motion carried. Martin will contact Merlex Computer for an estimate.
- 3. Streets:** Member Martin reported on recent snow removal and deicing, which has gone well. He also discussed the need to purchase a smaller vehicle, such as a pickup truck, which he will be researching and come back to the Council with a proposal.
- 4. Sewer/Water:** President Brinkhuis discussed Jennifer Brinkhuis's agreement to fill the trustee spot previously held by Don Flower. As a trustee, Brinkhuis will continue her role as the utility billing clerk and expand her duties in sewer and water. She also has agreed to have regular office hours weekly on Tuesday from 9 – 11, as well as the time necessary to complete the billing and other needs. Motion by Member Doezema, supported by Member Kelsey, to appoint Jennifer Brinkhuis as a Trustee on the Village Council, with her term ending in 2022. Motion carried. Jennifer will take the oath of office before the end of the month. Member Doezema discussed the need to make a decision on new meters. She will contact Etna to have a sales rep come to the Council with a proposal. She will also follow up and get a status on the new meter reader which was ordered.

5. **Finance:** No report.
6. **Ordinance and Policy:** No report.
7. **Civic Affairs:** No report.
8. **Five Year Planning:** No report.
9. **County Commissioner:** No report.

Old Business: None

New Business: None

Recent Community Deaths: The following names were submitted: Luanne (Westendorp) Suk, Nora Dodsworth, Carolyn Taylor, Billy Ray Harris.

Adjournment: Motion made by Member Kelsey and supported by Member Dykstra to adjourn the meeting at 8:20 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk